



**Center for Clinical Standards and Quality/Survey & Certification Group**

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**Admin Info: 15-41-ICF/IID**

**DATE:** July 10, 2015

**TO:** State Survey Agency Directors

**FROM:** Director  
Survey and Certification Group

**SUBJECT:** Intermediate Care Facilities for Individuals with Intellectual Disabilities  
(ICF/IID): Webinar Training on Interpretive Guideline Revisions

**Memorandum Summary**

**Webinar Training:** The Centers for Medicare & Medicaid Services (CMS), Survey and Certification Group (SCG) will host a three (3) hour webinar training in September, 2015 for ICF/IID State Agency (SA) surveyors on the recently revised ICF/IID Interpretive Guidelines (IGs).

**Discussion:**

The revised ICF/IID Interpretive Guidelines (IGs) became effective on April 27, 2015. ICF/IIDs are surveyed for re-certification an average of every 12 months and at least once every 15 months. The IGs are a critical tool during the survey process. All surveyors are expected to be familiar with and reference the IGs during the ICF/IID surveys.

SCG will host a surveyor training on the revised IGs in September, 2015 via a three (3) hour webinar. The final date of the webinar will be sent out by SCG training staff in an email announcement to all SA Training Coordinators (TCs) for distribution. The email announcement will provide information regarding the final webinar date, the webinar link, the telephone number, and a copy of the revised guidelines. SAs are asked to ensure that their designated ICF/IID survey staff member(s) attend this training. There are no pre-requisites and no pre and post-test requirements and surveyors may choose to attend the webinar from an individual computer or in a group setting.

**In order to make the best use of time during the webinar, SA surveyors should review the guidelines and submit any questions in advance to the mailbox at [ICFIID@cms.hhs.gov](mailto:ICFIID@cms.hhs.gov) by COB August 21, 2015.**

This memo should be shared with all SA ICF/IID surveyors. The guidelines are available for download on the CMS website at the following link; [https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap\\_j\\_intermcare.pdf](https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap_j_intermcare.pdf).

**Effective Date:** Immediately. This memorandum should be communicated with all survey and certification staff, their managers and the State/Regional Office training coordinators.

/s/

Thomas E. Hamilton

cc: Survey and Certification Regional Office Management